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ORGANIZATION AND FUNCTIONS

OFFICE OF THE DEPUTY DIRECTOR (ADMINISTRATION)

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OFFICE OF THE GENERAL COUNSEL

4. MISSION

The General Counsel is responsible for all legal matters arising in connection with the official business of the Agency, for the legal aspects of all legislation affecting the Agency, and for the maintenance of the Agency's liaison with the Congress of the United States.

5. FUNCTIONS

The General Counsel shall:

- a. Act as advisor to the Director on legal and legislative matters.
- b. Advise and assist all officials and employees on legal matters arising in connection with the official business of the Agency and on all other matters involving the legal interpretation and significance of existing or pending legislation.
- c. Review all regulatory material of the Agency for legality prior to publication.
- d. Study and recommend, in terms of present laws and proposed legislation, Agency action in connection with the interpretation or enactment of legislation in order to preserve or attain legislative requirements of the Agency.
- e. Maintain and control all liaison with the Congress of the United States, its individual members and Committees and their staffs.
- f. Be responsible for and control all general liaison outside the Agency relating to legal matters.

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